



**Technical Committee 184: Industrial automation system and integration  
Subcommittee 4: Industrial data**

ISO/TC184/SC4990

2000-03-07

Number of pages:4

**ISO/TC 184/SC 4 and WGs  
Meeting Announcement**

**Bordeaux, France**

**2000 June 26-30**

*Address reply to:*

**ISO TC 184/SC4 Secretariat**

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URL - <http://www.nist.gov/sc4/>

# ISO/TC 184/SC 4

**Title:** Notice of **ISO TC 184/SC4** and WG's Meeting,  
Bordeaux, France; June 26-30, 2000

**Status:** Notice of meeting and agenda

**Required actions:** Information on meeting & submissions

? **Advance Resolutions** are due to the Secretariat on April 25, 2000 as announced at the Melbourne meeting. The resolutions template is available on SOLIS at:  
<http://www.nist.gov/sc4/howto/meetings/resolut/>

## References:

**Host:** Organized by France and AFNOR (Association Francaise de NORmalisation)

## Meeting Location:

<b>Main site :</b> <b>Cité Mondiale</b> 20, Parvis des Chartrons 33 080 BORDEAUX Cedex	<b>Second site :</b> <b>Musée des Chartrons</b> 41, rue Borie 33 300 BORDEAUX
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\*Additional information can be found under **Logistical Information at the meeting URL.**

**Bordeaux Meeting information:** <http://www.nist.gov/sc4/www/meetings.htm>

**SC4 Meeting Request On-Line Form:** <http://www.nist.gov/sc4/www/meetings.htm>

\* Please signup for only meeting that will be held, and please use reasonable numbers for attendee

**For all other meeting related requests, please contact:**

<b>Registration co-ordinator:</b> Ms Emmanuelle TAULET Bordeaux Événements Congrès (BEC) BP 105 FR - 33 030 BORDEAUX Cedex FRANCE <a href="mailto:bcs-emt@bordeaux-congres.com">mailto:bcs-emt@bordeaux-congres.com</a> FAX: + 33 5 56 43 17 76 Phone: + 33 5 56 11 88 66	<b>AFNOR co-ordinator:</b> Ms Christine HERMETET-FILEZ AFNOR - DTIC (10 <sup>e</sup> étage) Tour Europe FR - 92 049 PARIS LA DÉFENSE Cedex FRANCE <a href="mailto:christine.hermetet-filez@email.afnor.fr">mailto:christine.hermetet-filez@email.afnor.fr</a> FAX: + 33 1 42 91 60 42 Phone: + 33 1 42 91 56 56
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**Please note:**

- ❑ **Deadline:** Meeting Space Requests and the reduced facilities fee are due by Tuesday April 25, 2000.
- ❑ General information concerning the Bordeaux ISO TC 184/SC4 meeting can be found on Logistics information sheet. It provides links to travel information, weather and currency converter.

Discount airfare information can be found on the Bordeaux slides from the Closing Plenary.

- ❑ Delegates to the plenary meeting must be accredited by their national body or liaison organization. When possible, the names of the delegates and (or observers) and the head of the delegation should be sent to the secretariat at least one month before the meeting.
- ❑ Please remember to register in advance for the meeting.

Please do not hesitate to contact the Secretariat if we can provide additional information or assistance.

**Distribution:** P, O and L members

SC4 members

Chairman

WG Conveners

Ms Sophie Clivia ISO Central Secretariat Liaison for ISO TC 184/SC4

Ms. Christine Hermetet-Filez, ISO TC 184 Secretary

**Preliminary Agenda**  
**ISO TC 184/SC4 Committee Meeting, 2000-30-06**  
**Bordeaux, France**  
Starting Time: 8:00

**1. Closing Plenary Technical Summary**

Summary reports as appropriate by the leaders of each SC4 Working Group, Quality Committee, Policy and Planning Committee, Change Management, the STEP implementors' Forum, and STEP Centers

**2. Opening of SC4 Meeting (10:30)**

**3. Roll Call of Delegates**

**4. Adoption of Agenda (ISO TC 184/SC4/Bordeaux/Sec N001)**

**5. Appointment of Drafting Committee and vote tellers**

**6. Approval of minutes from Melbourne meeting (ISO SC4 N989)**

**7. Review of Open SC4 Action Items from Melbourne meeting (ISO TC 184/SC4/Bordeaux/Sec N002)**

**8. Administrative Reports**

- a) Report of the Chair
- b) Report of the Secretary
- c) Report from Liaisons

**Presentations and Discussion with Working Group Conveners**

- a) Topical Presentations by Conveners
- b) Any SC4 Action needed by Working Group Conveners

WG2 ,WG3 , WG8 , JWG9 , WG10 , WG11 , WG12 , Quality Committee

**10. Report from Policy and Planning Committee**

**11. Report from Change Management**

**12. Actions and Resolutions**

- a) Advance Resolutions Papers
- b) Last Day Resolution Papers

**12. Requirements for SC4 Meeting - Charleston, South Carolina USA (2000-20-10)**

**13. Review of Meeting's Actions**

**14. Adjourn**